



***PANTHER TRACE I  
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Meeting Package***

***Board of Supervisors  
Regular Meeting***

***Tuesday  
February 27, 2024  
7:30 p.m.***

***Location:  
Panther Trace I Clubhouse  
12515 Bramfield Drive  
Riverview, FL, 33579***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

**PANTHER TRACE I  
COMMUNITY DEVELOPMENT DISTRICT**

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*c/o Vesta District Services  
250 International Parkway, Suite 208  
Lake Mary, Florida 32746*

Board of Supervisors  
**Panther Trace I Community  
Development District**

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development District is scheduled for **February 27, 2024 at 7:30 p.m.** at the **Panther Trace I Clubhouse, 12515 Bramfield Drive, Riverview, Florida.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

Should you have any questions regarding the agenda, please contact the District Manager at (321) 263-0132 X-747 or [rлотito@vestapropertyservices.com](mailto:rлотito@vestapropertyservices.com). We look forward to seeing you at the meeting.

Sincerely,

Raymond J. Lotito  
District Manager

cc: Attorney, Straley Robin Vericker  
Engineer, Stantec  
Clubhouse Manager  
District Files

District: **PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, February 27, 2024

Time: 7:30 PM

Location: Panther Trace I Clubhouse  
12515 Bramfield Drive  
Riverview, FL, 33579

## **Agenda**

### **I. Roll Call**

### **II. Pledge of Allegiance**

### **III. Audience Comments** – *(limited to 3 minutes per individual on agenda items)*

### **IV. Administration Items**

A. Consideration and Approval of Minutes of the November 28, 2023 Meeting [Exhibit 1](#)

B. Acceptance of the December 2023 Financial Statements [Exhibit 2](#)

C. Acceptance of the January 2024 Financial Statements [Exhibit 3](#)

### **V. Business Matters**

A. Consideration & Adoption of **Resolution 2024-03**, Designating Officers [Exhibit 4](#)

B. Presentation from Tampa Bay Water & SWFWMD on Water Conservation Opportunities [Exhibit 5](#)

C. Notification of Solitude Lake Management Contract Renewal And Price Increase [Exhibit 6](#)

D. Consideration of LMP Proposals [Exhibit 7](#)

➤ Pine Removal and Replacement with Ligustrum – Estimate #86603 - \$12,582.00 *(revised from previous meeting)*

➤ Replacement of Dead Ligustrum at Hawthorne – Estimate #87159 - \$2,227.50

➤ Sports Field Sod Repair from Vehicle Damage – Estimate #87324 - \$989.25

- Community Mulching - \$23,785.00

E. Presentation of Update to County Work Zone Contract Agreement for Raintree Median

[Exhibit 8](#)

F. Consideration of Replacement Trash Receptacles – NTE \$2,000.00

[Exhibit 9](#)

## **VI. Staff Reports**

A. District Counsel

B. District Engineer

C. Facilities Director

- Facilities Director's Report

[Exhibit 10](#)

- Review of the OLM Inspection Report and Grade Sheet (November through January)

[Exhibit 11](#)

- Request to Pursue Resurfacing and Amenities Upgrades

[Exhibit 12](#)

D. District Manager

- Next Meeting Quorum Check: March 26, 2024, 7:30 PM

Supervisor	YES	NO
Jones		
O'Neill		
Staubitz		
Themar		

## **VII. Supervisors Requests**

**VIII. Audience Comments – New Business** – *(limited to 3 minutes per individual for non-agenda items)*

## **IX. Adjournment**